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25 YEAR RE-REVIEW

Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Plans and Policy Staff

DATE: 25 July 1956

FROM : Chief, Assessment and Evaluation Staff

SUBJECT: Weekly Report #30
Assessment and Evaluation Staff
18-24 July 1956

I. SIGNIFICANT ITEMS. None.

II. OTHER ACTIVITIES.

A. Office of the Chief.

1. Chief, A & E, and Chief, Training Evaluation Branch, visited [] on 19 July to discuss problems concerning training evaluation.

2. Chief, A & E, Chief, TEB, and [] briefed [] on A & E activities, emphasizing those with which he will come into contact in his new administrative position on FNTS.

3. Deputy Chief, A & E, presented two lectures, one to the Management Course on 13 July, and the other to the Foreign Service Institute on 17 July.

B. Research Branch.

Chief, Research Branch, spent 19 July at the National Security Agency discussing the joint CIA-NSA Field Testing Program. Satisfactory progress is being made in working out plans for the program.

C. Training Evaluation Branch.

1. An excellent application of several sound principles in both training and training evaluation occurred during the present running of the Operations Course. This application was accomplished as a result of careful planning by [] and through the complete cooperation of the [] instructors. As part of the training [] conducted from [] through 9 July, each student personally conducted [] which were observed by separate instructors and thoroughly critiqued. The final evaluations of student performance were based on independent observations of at least three separate instructors, and were available the day after instruction was completed.

The principles embodied in this program are as follows: several opportunities for the student to perform, immediate critiques of his

BOC was doing this in 1949! We sometimes progress by going backward!

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performance, independent observations and ratings by several instructors, and early completion of the task and feedback to the student.

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2. Chief, TEB, met with [REDACTED], AH/OS, on 20 July to discuss training evaluation support of courses in Headquarters Operations School courses. Work will continue in the [REDACTED] Operations Course, and plans were made for developmental work in the [REDACTED] and the Information Reporting, Reports, and Requirements Courses.

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3. [REDACTED] Chief, CEO, met with [REDACTED] and Chief, TEB, on 20 July to review A & E support of the CEO Course.

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III. PERSONNEL NOTES.

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[REDACTED], Chief, Testing Services Branch, returned on 23 July from a 2-week vacation.

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